Saint Louis Zoo
Animals Always®

SCOUT PROGRAMS – SPRING 2013

Questions about Registration?
Please contact the Saint Louis Zoo's Education Department at (314) 646-4544 #6, Monday to Friday, from 8:00 a.m. to 5:00 p.m. or educationquestions@stlzoo.org.

Questions about the Daytime Programs?
Please contact our Naturalist/Instructors at (314) 646-4549.

Questions about the Evening Programs?
Please contact Keri Lammering, Overnight Programs Coordinator, at (314) 646-4614 or e-mail at klammering@stlzoo.org.

Girl Scout Daisies – Evening Journeys Program
Caring Keepers

During this program Girl Scout Daisies will learn about animal needs and how keepers at the Zoo care for their animals. Scouts will demonstrate their animal care knowledge by completing a keeper care relay. Scouts will also learn about basic animal communication and will become animals of the Zoo trying to communicate to one another. This program will include a live animal class and a short night hike.

This program will assist you with sessions 1-5 for the 5 flowers, 4 stories, 3 cheers for animals Journey.

Who registers: Girl Scout Daisy Troops with adult leaders or parents.
Maximum: 45 scouts (no siblings and maximum one free adult per scout)
Fee: $15/scout; adults free

Please register early using the forms included in this packet!

Code	Date	Day/ Time	Registration Deadlines	
			Check Payment	**Credit Card Payment**
N0311DJ	Mar. 11, 2013	M 6:00 – 7:30 p.m.	**Feb. 18, 2013**	Feb. 25, 2013
N0325DJ	Mar. 25, 2013	M 6:00 – 7:30 p.m.	**Mar. 4, 2013**	Mar. 11, 2013
N0408DJ	Apr. 8, 2013	M 6:00 – 7:30 p.m.	**Mar. 18, 2013**	Mar. 25, 2013

Dates not working with your schedule? *We may be able to schedule a Journey program just for your troop. Fees are $15 per scout with a minimum fee of $450. Programs are available throughout the school year. Please call (314) 646-4614 for additional information.*

Girl Scout Brownies – Daytime Badge Programs
Pets or Bugs

At these events, Girl Scout Brownie troops can spend a couple of hours, or a leisurely day at the Zoo doing activities to earn a badge. Registered troops will receive a guide booklet upon checking in at the Zoo. The booklet will show where activity stations are located and will help you to record your experiences. Zoo Instructors will be on hand to lead or help with activities. Activity stations will be set up and can be visited anytime during the event and can be completed in any order. Girl Scout Brownies completing all five activities can receive their badge at the Zoo.

Who registers: Girl Scout Brownies troops with adult leaders or parents.
Maximum: 400 scouts and adults (no siblings and maximum one free adult per scout)
Fee: $10/scout; adults free

Please register early using the forms included in this packet!

Code	Date	Day/ Time	Registration Deadlines	
			Check Payment	**Credit Card Payment**
Y0428BR - PETS	Apr. 28, 2013	Su 11:00 a.m – 3:00 p.m.	**Apr. 5, 2013**	Apr. 12, 2013
Y0519BR - BUGS	May 19, 2013	Su 11:00 a.m – 3:00 p.m.	**Apr. 26, 2013**	May 3, 2013

Girl Scout Brownies – After School Badge Programs
Pets or Bugs

Come to the Zoo for a 60-minute after school badge program. Each program includes a live animal presentation as well as other fun activities. Girl Scout Brownies completing the activities will receive their badge at the Zoo. Maximum 30 scouts and adults. Fee: $100. Programs are available weekdays September to May. To book a program for your group, please call (314) 646-4544, #6.

Girl Scout Juniors – Daytime Badge Program
Animal Habitats

At these events, Girl Scout Junior troops can spend a couple of hours, or a leisurely day at the Zoo doing activities to earn a badge. Upon checking in at the Zoo, registered troops will receive a guide booklet. The booklet will show where activity stations are located and will help you to record your experiences. Zoo Instructors will be on hand to lead or help with activities. Activity stations that are set up can be visited anytime during the event and can be completed in any order. Girl Scout Juniors completing all five activities can receive their badge at the Zoo.

Who registers: Girl Scout Junior troops with adult leaders or parents.
Maximum: 400 scouts and adults (no siblings and maximum one free adult per scout)
Fee: $10/scout; adults free

Please register early using the forms included in this packet!

Code	Date	Day/ Time	Registration Deadlines	
			Check Payment	**Credit Card Payment**
Y0316JR	Mar. 16, 2013	Sa 9:00 a.m – 1:00 p.m.	**Feb. 22, 2013**	Mar. 1, 2013

Girl Scout Juniors – After School Badge Program
Animal Habitats

Come to the Zoo for a 60-minute after school badge program. Each program includes a live animal presentation as well as other fun activities. Girl Scout Juniors completing the activities will receive their badge at the Zoo. Maximum 30 scouts and adults. Fee: $100. Programs are available weekdays September to May. To book a program for your group, please call (314) 646-4544, #6.

Girl Scout Cadettes – After School Badge Program
Animal Helpers

Come to the Zoo for a 60-minute after school badge program. Each program includes a live animal presentation as well as other fun activities. Note: This program does not complete the badge. Maximum 30 scouts and adults. Fee: $100. Programs are available weekdays September to May. To book a program for your group, please call (314) 646-4544, #6.

Cub Scout (Tiger, Wolf and Bear) – Evening Program
Wildlife Academics Pin

During this evening program, scouts will work on their Wildlife Academic Pin and enjoy seeing the Zoo grounds at night. Scouts will learn about animals that live in their own backyard, as well as animals from around the world. During this program scouts will:

- See and touch live animals while learning about camouflage
- Learn how to bring wildlife into your backyard by creating a birdfeeder
- Learn how to identify some common animal tracks and make a plaster cast of your favorite track to take home
- Learn about reptiles and amphibians by completing a flashlight scavenger hunt.

In order to complete your pin you will need to observe your birdfeeder at home for one week. When all activities are complete you may show your booklet to your cub master to receive your patch or pin.

Who registers: Tiger, Wolf and Bear packs or dens with adult leaders or parents.
Maximum: 45 scouts (no siblings and maximum one free adult per scout)
Fee: $15/scout; adults free

Please register early using the forms included in this packet!

Code	Date	Day/ Time	Registration Deadlines	
			Check Payment	**Credit Card Payment**
N0318WA	Mar. 18, 2013	M 6:00 – 8:30 p.m.	**Feb. 25, 2013**	Mar. 4, 2013
N0401WA	Apr. 1, 2013	M 6:00 – 8:30 p.m.	**Mar. 11, 2013**	Mar. 18, 2013
N0429WA	Apr. 29, 2013	M 6:00 – 8:30 p.m.	**Apr. 8, 2013**	Apr. 15, 2013

Dates not working with your schedule? *We may be able to schedule a Wildlife Academic Pin program just for your pack or den. Fees are $15 per scout with a minimum fee of $450. Programs are available throughout the school year. Please call (314) 646-4614 for additional information.*

HOW TO REGISTER

Registrations will be accepted up to the registration deadline or until the date is sold out. You may call (314) 646-4544, #6 to check availability of dates. However, we receive registrations on a daily basis and a program with available spaces one day may be sold out the very next day. Please register as early as possible.

NO PHONE, FAXED OR E-MAILED REGISTRATIONS WILL BE ACCEPTED.

All registration forms for the group must be mailed together; individual forms will not be accepted. ONE payment to cover the total registration fee must accompany the registration forms in order to register your group. Scouts without a completed registration form and paid fee will not be allowed to participate in the program.

Please make sure the following items are included before you mail your registrations:

- Completed Group Form (2 pages) which lists the leader or contact person, list of participants, date choice(s) and payment.

- Completed Household Registration Form for each Household – **one or two scouts with parent** listed if attending. Make sure all forms are signed by the parent/guardian and all adult (parent) participants. ***The forms must contain the original signatures.*** *Do NOT send photocopies or faxed forms. The original signatures must be on all forms.*

- TOTAL Payment. Check or Credit Card will be accepted. ONE check for the program total or ONE credit card payment for the total must be enclosed. Do not enclose individual checks. If you choose Credit Card payment, complete all the credit card information on the Group Form.

Registration Packets may be dropped off at the Education Department (Monday-Friday only) or may be mailed to:

Scout Programs
Saint Louis Zoo - Finance Dept.
One Government Drive
Saint Louis, MO 63110

REGISTRATION AND CONFIRMATION

Envelopes will be processed as they arrive at the Zoo.

We will verify that all forms and payment are included in the envelope and are completed correctly.

We will register the group for the first choice if available. If the first choice is not available, we will check the other choices listed.

After the group is registered, we will process the payment and e-mail a Registration Report and confirmation packet. If you prefer to receive this packet by mail, please check the appropriate box on the Group Registration Form.

The confirmation materials will include a Registration Report confirming the date and number of participants and the logistics packet will include information for your group

If all of your choices are sold out, the Registration Report will indicate that we placed you on the waiting list(s). If a check was enclosed for payment, we will return the un-cashed check to the leader/contact listed.

CANCELLATIONS / REFUNDS

Please notify the Education Department, (314) 646-4544, #6, immediately if you need to cancel or transfer any registration.

Cancellations/Refunds:
We reserve the right to cancel programs due to low enrollment (full refund will be issued).

Daytime Programs: There will be no refunds issued.
Evening Programs: Please notify us at least two weeks prior to the overnight for which you are registered to receive a refund less an $8 processing fee per person. No refunds are given after the two-week deadline.

Additional Scouts/Transfers:
Daytime Programs: Additional scouts or adults may be added with prior permission of the Education Department before the registration deadline listed. *A Household Registration Form must be completed for each additional participant.*
Evening Programs: Additional scouts or adults may be added with prior permission of the Education Department before the registration deadline listed. *A Household Registration Form must be completed for each additional participant.* Transfers will only be allowed with prior permission of the Education Department. Two week notice is required, an $8 processing fee per person will apply. *A Household Registration Form must be completed for each substitute or additional participant.*

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Scout Programs
Group Registration Form – page 1 of 2

STEP 1 Group and Leader Information
Please list only one person. This individual will receive the confirmation packet and/or other correspondence.

Check One: ☐ Wolf Cubs ☐ Bear Cubs ☐ Tiger Cubs
☐ Girl Scout Daisies ☐ Girl Scout Brownies ☐ Girl Scout Juniors

Council Name _____ Troop # _____ Pack # _____ Den # _____

Leader or Contact Name _____

Street _____

City _____ State _____ Zip _____

Home Phone (___)_____ Work Phone (___)_____ Cell Phone (___)_____

E-mail address * _____
Your e-mail address may be used to send you information about your Saint Louis Zoo education program. Please check here ___ if you would like to receive occasional e-mail updates, news and information about other Zoo opportunities. We will not sell, trade or exchange your e-mail address with any third parties.

*** Your confirmation packet will be e-mailed to you only.**
If you prefer a mailing, please check here: ☐ Send Paper Confirmation.

STEP 2 Please complete the list of Scouts and Required Adults attending on page 2.

STEP 3 Choose a Program/Date!
(We will register the group for the first choice if available. If your first choice is not available, we register you for your second choice.)

STEP 4 Compute the amount due.

Check program requested:	**Number of Adults**	**Number of Scouts**	**Amt Due**
GS Daisies Journeys Program – Caring Keepers *Check one or list 1st, 2nd Choice*:* ☐ Mar. 11, 2013 ☐ Mar. 25, 2013 ☐ Apr. 8, 2013 **** Only list a 2nd choice if your group is definitely available!***	___ @ N/C	___ @ $15 ea = $____	$_____
☐ GS Brownies Badge Program – PETS – Apr. 28, 2013	___ @ N/C	___ @ $10 ea = $____	$_____
☐ GS Brownies Badge Program – BUGS – May 19, 2013	___ @ N/C	___ @ $10 ea = $____	$_____
☐ GS Juniors Badge Program – An. Habitats – Mar. 16, 2013	___ @ N/C	___ @ $10 ea = $____	$_____
Cub Scout Program – Wildlife Academics Pin *Check one or list 1st, 2nd Choice*:* ☐ Mar. 18, 2013 ☐ Apr. 1, 2013 ☐ Apr. 29, 2013 **** Only list a 2nd choice if your group is definitely available!***	___ @ N/C	___ @ $15 ea = $____	$_____

STEP 5 Choose your Method of Payment.
PLEASE NOTE: *Individual payments will not be accepted. A single check or credit card payment is required for the entire group's total.*

☐ **CHECK:** Make check payable to
Saint Louis Zoo Education Dept.

A $15 fee will be charged for returned checks.
Please include your phone number and address on your check.

☐ **CREDIT CARD:** Complete the following information.
☐ VISA ☐ M/C ☐ DISCOVER ☐ AM. EXPRESS

_____
CARDHOLDER NAME

_____
CARDHOLDER SIGNATURE

_____
BILLING ADDRESS: STREET

_____
BILLING ADDRESS: CITY STATE ZIP

_____ _____/_____
ACCT NO. EXP. DATE

STEP 6 Collect the following materials to be mailed.

☐ This Group Registration Form completed **(two pages)**
☐ Household Registration Forms for **each household with a scout and/or a parent/adult attending**
☐ Check or Money Order **(If applicable)**

STEP 7 Mail all forms and payment.

Scout Programs
Saint Louis Zoo Finance Dept.
One Government Drive
Saint Louis, MO 63110

* Registrations must be received by the deadlines listed in the registration packet. Some dates may sell out *fast* - please register early.

Group Registration Form – page 2 of 2

STEP 2 (continued from page 1): Please clearly **print** the name of each Scout attending in the left "Scouts" column. Adults should be listed on the adult lines across from any filled scout/member line. Additional adults may also attend. We require a minimum of one adult chaperone for every six scouts/members. **For groups of six or less, we require a minimum of two adults.** If the number of scouts/members attending exceeds the spaces below, please make a copy of this form and attach.

SCOUTS

1_____
2_____
3_____
4_____
5_____
6_____
7_____
8_____
9_____
10_____
11_____
12_____
13_____
14_____
15_____
16_____
17_____
18_____
19_____
20_____
21_____
22_____
23_____
24_____

REQUIRED ADULTS

ADULT 1_____

ADULT 2_____

ADULT 3_____

ADULT 4_____

ADDITIONAL ADULTS

While we encourage parental participation in this program please be aware that there is limited space in the evening programs. Extra adults will take spaces that could be used for scouts.

ADULT 5_____
ADULT 6_____
ADULT 7_____
ADULT 8_____
ADULT 9_____
ADULT 10_____
ADULT 11_____
ADULT 12_____

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For Office Use Only
A _____
S _____

Household Registration Form – Scout Programs

Each Scout and each Parent attending from this household must be listed below.
PLEASE PRINT CLEARLY.

Leader or Contact Name _____ **Troop #** _____ **Pack #** _____ **Den #** _____

Parent / Legal Guardian Name _____

Address (street) _____ **(city)** _____ **(state)** _____ **(zip+4)** _____

Phone - Home (_____)_____ **Work (_____)**_____ **Cell (_____)**_____

E-mail address _____

Your e-mail address may be used to send you information about your Saint Louis Zoo education program. Please check here ☐ if you would like to receive occasional e-mail updates, news and information about other zoo opportunities. We will not sell, trade or exchange your e-mail address with any third parties.

Household Participants

Please list the scout(s) from the household attending.

Scout Participant #1 _____

Grade _____ **Birth Date**_____

Scout Participant #2 _____

Grade _____ **Birth Date**_____

Parent Signature Required ➔

If the parent is attending, please list name(s) below. Each parent must sign the Claims Release for themselves. Maximum one free adult per scout.

Parent / Adult Participant #1 _____

Participant Signature Required ➔

Parent / Adult Participant #2 _____

Participant Signature Required ➔

Terms and Conditions

The parent and each parent participant must sign for themselves.

Claims Release

I, on behalf of myself and my family, recognize and acknowledge the risk existing as participant(s) in a Saint Louis Zoo program or activity. I fully and unconditionally release the Saint Louis Zoo, all associates and/or assigns from any and all claims for personal injury and/or property damage. I voluntarily declare this release to be my full acknowledgement to relinquish all rights for any and all injury and/or property damage resulting from participation in Zoo programs or activities. Photos taken by the Saint Louis Zoo staff during any program or activity are property of the Zoo and may be used for public relations purposes related to the Zoo.

_____

Signature of Parent/Legal Guardian for Scout Participant(s) / Date

_____

Signature – Parent Participant #1 / Date

_____

Signature – Parent Participant #2 / Date

Medical Consent

In case of medical emergency, I understand that when medically feasible, an effort will be made to contact a parent or guardian, but in the event one is not reached or if it is not medically feasible to contact me, I hereby give permission for my child to be treated.

For Scout Participants #1 and #2

Parent Signature Required ➔ _____

Signature of Parent/Legal Guardian / Date

Health History

We require the following health information in case of an emergency. If necessary, participants will be taken to the nearest hospital. At no point will the information be used in a discriminatory fashion. For all boy scouts and girl scouts, a parent or guardian should complete the information below.

Family medical/hospital insurance carrier:	**Policy or Group #:**	**Exchange Phone #:**
Name of family physician:	**Phone #:**	**Exchange Phone #:**

What do I do with this form? *Please return the completed form with original signatures to your leader. The forms cannot be faxed or photocopied. The registration forms for the Pack, Den or Troop must be mailed together; individual forms will not be accepted.*
How do I pay? *Please pay your leader for the program. The leader must send ONE payment to the Zoo for all the participants.*