



QUOTE REQUEST

- DATE:** 01/10/2022
- PRODUCT:** HVAC equipment and installation
- DEPARTMENT:** Saint Louis Zoo Architecture and Planning Department
- QUOTE DATE:** Quotes will be accepted on or before **5:00pm on February 4, 2022**, emailed to **mcomas@stlzoo.org**
- PRE-BID MEETING:** **January 21, 2022, 11:00am at the South Entrance** to the Saint Louis Zoo, directions and parking instructions to follow.
- QUOTE QUESTIONS:** All questions must be received by **5:00pm on January 28, 2022**
- SPECIFICATIONS:** **See attached: SECTION 23 8126 - SPLIT-SYSTEM AIR-CONDITIONING UNITS**
- BID DOCUMENTS:** Bidder shall execute and include with Proposal the Policy on Minority & Woman Owned Participation on Saint Louis Zoo Contracts attachment to the quote form.

NOTE: Failure to include a completed MBE/WBE participation form will result in participation recorded as NONRESPONSIVE/ DISQUALIFIED at bid opening.

- ZOO CONTACTS:** For more information, please contact Marta Comas or James Calvin:
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| Marta Comas
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ATTACHMENTS

1. Existing South Entry Welcome Desk photos and plan (1 page)
2. Instructions, Equipment Specification: Section 23 8126 – Split System Air-Conditioning Units (6 pages) and Bid Form (2 pages)
3. Policy on Minority and Women Owned Business Participation (9 pages)